



OFFICE OF THE DEAN

Late Shri Lakhiram Agrawal Memorial Medical College, Raigarh (C.G.)
Bendrachuwa, Raigarh (C.G.), Ph. 07762-220742, E-mail: gmcragarh.2013@gmail.com

No./ MC/PUR/TENDER/

Raigarh, Dated

Tender Notice

Supply & Installation for Medical Instrument/Equipment

Late Shri Lakhiram Agrawal Memorial Govt. Medical College Raigarh (C.G.) invites e-tender for Supply & Installation of Medical **Instrument/Equipment**. The Tender Document containing the detailed terms & conditions along with the required Items may be viewed and obtained from our website www.gmcragarh.edu.in

Cost of Tender Document – Rs.3000/-		
Earnest Money Deposit EMD Amount for each equipment's is mentioned against the required items:-		
Payable to	EMD in the form of	EMD amount in rupees.
Dean, Late Shri Lakhiram Agrawal Memorial Medical College Raigarh (C.G.)	Banker's Cheque/Demand Draft	Total Amount of item wise EMD value to be quoted
Bid Start Date	30-01-2019 at 10.00 AM onwards	
Last Date & time of submission of Form through Online at Website https://eproc.cgstate.gov.in/	15-02-2019 before 11:59 PM	
Last Date & time for submission of Physical documents	18-02-2019 before 03:00 PM	
Date and Time of Prequalification/Technical bid opening	18-02-2019 at 03:30 PM	
Financial bid opening	18-02-2019 at 04:00 PM	

Dean

Late Shri Lakhiram Agrawal Memorial

Govt. Medical College Raigarh (C.G.)

PREPARATION AND SUBMISSION OF TENDER

1. The tender should be submitted in Three parts i.e. **Prequalification Bid, Technical Bid and Financial Bid by Online Mode Only at Website <https://eproc.cgstate.gov.in/>** Bidder shall also submit a copy of acknowledgment of online submission along with photocopy of pre-qualification documents, DD/Bankers Cheque (EMD) on **18-02-2019 before 03:00 PM** at the Office of the Dean, Late Shri Lakhiram Agrawal Memorial Medical College.

2. **Earnest Money Deposit:** The bidder shall be required to submit the Earnest Money Deposit (EMD) (**EMD Amount will be calculated by adding the Total of individual EMD amount of each items the bidder want to quote**) All items will have separate EMD Amount , seller has to add the total number of items he wants to bid for and add the EMD amount of each individual items to get the final EMD Amount and Deposit by way of Demand Draft/Bankers' Cheque duly pledged in favour of "**Dean, Late Shri Lakhiram Agrawal Memorial Medical College, Raigarh (C.G.)**". The DD/Bankers Cheque for earnest money deposit must be enclosed in the envelope containing the acknowledgment of online submission and pre-qualification document to submitted in physical form as mentioned above. The EMD of the successful bidder shall be returned after the successful completion of contract order and for unsuccessful bidder(s) it would be returned after finalization of Rate Comparison

3. **Tender Fee:** Tender fee will be Non-refundable amount of **Rs. 3000/- (Rupees Three Thousand only)**. NIT details can be downloaded from our website www.gmcraigarh.edu.in.



INFORMATION & INSTRUCTIONS TO THE BIDDERS

- 1. Registration of the Bidders on Chhattisgarh Government e-Procurement Portal**
<http://eproc.cgstate.gov.in>

All the bidders in order to participate in the tenders floated using the Electronic Procurement System are required to be registered on <https://eproc.cgstate.gov.in>

- 2. Opening of an Electronic Payment account:** For Submitting the bids online Bidders are required to make online payment for Bid Submission fee using the electronic payments gateway service as mentioned in the List of online payment modes.
- 3. Payment for submission of bids online:** The tender documents may be downloaded online directly by eligible Bidders. The Bidders are required to make the payment for bid submission through online payment modes. The suppliers can submit the bids by making online payment of submission fees using the service of the secure electronic payments gateway, and should print out the system generated receipt for their reference which can be produced whenever required. The secure electronic payments gateway is an online interface between Bidders and credit card / online payment authorization networks. Submission of bids, EMD and other documents will be governed by the time schedule given under “Key Dates” on the online e-Procurement System portal for the particular tender.
- 4. Tender Download:** Eligible Bidders can download the Tender Document online.
- 5. Submission of Bid Seal of online bids:** The online submission of bids will be preceded by submission of the “digitally signed bid seal” as stated in the tender time schedule (Key Dates) published in the NIT. The supplier cannot change any bid data after the generation of bid seal.
- 6. Opening of Tender documents:** The authority receiving the tenders or authorized officer shall first open the “Cover A” of all the bidders and check for the validity of Tender Processing Fee & EMD as required by Lt. Shri Lakhiram Agrawal Memorial Medical College, Raigarh. In case, the requirements are incomplete, the Technical Bid as submitted in Cover B of the concerned bidder received shall not be opened. The authority shall then open the tenders submitted by the suppliers online through the CG Government procurement website.

7. **EARNEST MONEY DEPOSIT (EMD)**

EMD acts as a safeguard against bidder's withdrawing/altering its bid during the bid validity period. EMD (or Bid Security) is must all bidders except for those holding EMD exemption Certificate from the District Industries Centers of Directorate of Industries and Commerce, Govt. of Chhattisgarh. However the bidder needs to provide sufficient documentary evidence in support of the exemption along with the tender document to avail the same.

- **Refund of Earnest Money Deposit**

The EMD should be refunded in the following circumstances:

1. The EMD submitted by unsuccessful bidders shall be returned after finalization of Rate Contract.
2. The EMD submitted by the successful bidder should be returned without any interest after the successful bidder deposits the performance security according to conditions stipulated in the bid document.

- **Forfeiture of Earnest Money Deposit**

The EMD shall be forfeited in the following circumstances:

1. If the bidder withdraws from the bid in any respect within the period of validity of the bid.
2. If any document / information provided by the bidder in support of its eligibility is proved to be false or forged, then EMD may be forfeited.
3. If case any bidder withdraws its bid /offer partially (for some item) amount will be forfeited. Note: Without EMD or Tender fee bidder will not be consider for further process / rejected. (Except bidder submitted document & Eligible for exemption of EMD & tender fee)

PERFORMANCE SECURITY & AGREEMENT

1. The performance Security should be submitted in shape of Bank Draft/Bank Guarantee from a Nationalized / Scheduled Bank in favour of Dean, Lt. Shri Lakhiram Agrawal Memorial Medical College Raigarh (C.G.) equal to the amount of 7.5% of the purchase order value of the item (excluding cost of CMC & taxes) within 21 days of issue of the purchase order.
2. The agreement (**As per Annexure –V**) will be signed between the supplier, manufacturer and the purchaser and will be kept by the purchaser.
3. The performance Security Money will be returned back to the tenderer without interest after the expiry of the warranty period
4. Security money will be forfeited if there is any violation of the tender terms and conditions.



Tender Procedure

E-tender shall be submitted through Online at Website <https://eproc.cgstate.gov.in/> in three part, viz., Prequalification bid, technical bid and financial bid. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before submitted.

1. Requirements of Cover A: (Prequalification Bid)

The following documents are to be furnished by the bidder along with Prequalification bid as per the tender document: **(Annexure –I)**

1. UTR No. of the Payment of Tender Fees
2. Scanned Copy of EMD Cost must be uploaded. EMD cost in the form of DD/Bankers Cheque of (Total Amount Mentioned Against Each Item the bidder wants to BID for) of any scheduled bank in favour of Dean, Lt. Shri Lakhiram Agrawal Memorial Medical College, Raigarh (C.G.).
3. Bidder must have valid GST registration certificate of Firm/company
4. Tenderer should have valid trade licence (Gumasta) issued by Municipal Authorities in case of others/Certification of incorporation in case of company /LIP
5. Should have Average Annual turnover of Rs. 1.5 Crore during the last three years. (Annexure-IV)
6. Startups recognized by DIPP & (MSME) can avail exemption from submission of Earnest Money Deposit by submitting the supporting documents.
7. The Bidder must submit Latest GST return Certificate.
8. The Bidder should have valid PAN of the applicant/firm.
9. The firm should submit an Affidavit/Undertaking duly notarized that they have not abandoned, debarred & blacklisted of any work of State Government etc. during the last 5 years.
10. List of past supplies with performance certificate from end users in Govt./Semi Govt./Public Sector departments **at least one.**
11. Affidavit/Undertaking that the firm has no vigilance case/CBI/FEMA case pending against supplier (Principal)
12. Affidavit/Undertaking that the firm is not supplying the same item at the lower rate quoted in the tender to any govt. organization.
13. Affidavit/Undertaking for Acceptance of all terms and conditions.



II. Requirement of Cover "B" (Technical Bid)

The following documents are to be furnished by the bidder along with **Technical Bid** as per the tender document: **(Annexure-II)**

1. Name and serial number of Item, technical catalogue and literature of each quoted item.
2. Quality assurance Certificate if any (ISI/FDA/UL/BS/ISO/IP/BP).
3. Compliance statement with relation to specification and any deviation, if any.
4. Name of manufacturer along with Tender Specific authorization letter for item quoted.
5. Technical data sheet of the model quoted (required parameters highlighted by marker)
6. CE/US-FDA Certificates indicating Quoted Model.
7. Valid CPCB Clearance/AERB clearance or any other statutory certificate for Item (Model) quoted as necessary (Whether asked or not in bid document)

III. Required of Cover "C" (Financial Bid)

Should contain price of items as **Annexure-III**

- a. Price bid Form - Price must be quoted as per **Annexure-III** specified; failing which tender shall be summarily rejected.
- b. AMC and CMC Cost & Validity (If applicable)



Terms & Conditions

1. Manufacture/Authorized dealers/stockist and supplier from all over India are eligible to bid.
2. Tender document may be downloaded from **Lt. Shri Lakhiram Agrawal Memorial Medical College, Raigarh** web site <http://www.gmcraigarh.edu.in> (for reference only).
3. Bidder must have valid GST Registration and should furnish a copy of GST registration number. Tenders not complying with this condition will be rejected.
4. Bidders should have valid GST return certificate from competent authority and should also have PAN.
5. The **DEAN, Lt. Shri Lakhiram Agrawal Memorial Medical College, Raigarh** does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without assigning any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be rejected.
6. Dealers or supplier/stockist should submit valid Tender Specific authorization from Primary Manufacturer only. Authorization should be exclusively for the tender of **Dean, Lt. Shri Lakhiram Agrawal Memorial Medical College Raigarh**. Non-specific/General authorization will not be accepted under any condition.
7. Price should be quoted in Indian Rupees. It should be firm and final and F.O.R. Raigarh and inclusive of all taxes. No other taxes and duties will be paid over and above the quoted price.
8. Details of after sale warranty/ guarantee etc. shall be provided unambiguously.
9. The quoted rates will be valid for 12 months from the date of opening of Price Bid. Rates once quoted will be final and will not be allowed to be increased during the validity period under any circumstances and for any reason whatsoever.
10. Name of the manufacturer must be clearly specified while indicating the make of the product.
11. Payment Terms: 100 % Against delivery, Installation & Commissioning of Medical Instrument/Equipment.
12. EMD of unsuccessfully bidder will be returned from date of finalization of rate of items. EMD of successful bidder will remain with buyer till the bidder submit a performance Guarantee @ 7.5 % of purchase order value awarded to it. The Performance Guarantee shall be valid upto the warranty period of Instrument/Equipment supplied or 1 year whichever is later.
13. Bidder Should be engaged in the business of Medical Instrument/Equipment Items and have annual turnover more than 1.5 Crore last for three consecutive years from the business of Medical Instrument/Equipment. (Annexure-IV)

14. The damage during transport/supply of Items will be at the cost of bidder. In transit loss upto supply destination has to be borne by bidder.
15. The payment will be made after supply and acceptance of the Items which must be completed within the period mentioned in the supply order. Delivery period and other conditions of bidder will not be accepted and as such conditional tenders will be rejected.
16. The Medical Equipment/Instrument Items supplied should be brand new & latest.
17. **DEAN, Lt. Shri Lakhiram Agrawal Memorial Medical College, Raigarh** reserves the right to conclude parallel Rate Contracts with a number of suppliers and place Orders on any of such firm that may be the most economical to it or suitable to its requirements.
18. Breach of Terms and Conditions: In Case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to reject the bid at any stage without assigning any reason thereof and nothing will be payable by **Lt. Shri Lakhiram Agrawal Memorial Medical College, Raigarh** in that event the EMD shall also stands forfeited.
19. The supplier / dealer / service provider is responsible for installation & commissioning of Medical Instrument/Equipment in the campus.
20. Rates quoted should include delivery at **DEAN, Lt. Shri Lakhiram Agrawal Memorial Medical College, Raigarh**, campus i.e. delivery, installation & commissioning up to the College at desired location as per the decision of competent authority shall be included in the quoted price only.
21. Dean reserves all rights to accept or reject any or all tender without assigning any reasons therefor.
22. List of items required with specification is enclosed herewith (**Annexure-III**). Bidders are required to quote their rate according to the Serial No. of item in the list. Rate quoted without giving serial no. of the list will not be considered.
23. Specification: Bids which are not meeting the bid specifications are not permitted and will be rejected.
24. The Quality assurance certificate (ISO, CE Certificate ISI etc.) from manufacturer should also be attached with items.
25. Quantity of items can be increased or decreased as per the requirement of the institution.
26. Warranty / Guarantee:
 - (a) For the Medical Instrument/Equipment value upto Rs. 1 Lakh: The Tenderers must quote for 01-year comprehensive on-site warranty (Including all Spares, Accessories and Labour) from the date of completion of the satisfactory installation. The warranty charges shall not be quoted separately otherwise the offer shall be summarily rejected. Failure to comply this condition will entail the rejection of the bids.

- (b) For the Medical Instrument/Equipment value above Rs. 1 Lakh: The Tenderers must quote for 02 years comprehensive on-site warranty (Including all Spares, Accessories and Labour) from the date of completion of the satisfactory installation. The warranty charges shall not be quoted separately otherwise the offer shall be summarily rejected. Failure to comply this condition will entail the rejection of the bids.
- (c) No offer of the vendor will be accepted without warranty/ guarantee of their supplied/ installed goods.
27. The supply has to be made within a period of 30 days from the date of the issuance of Purchase Order by the institute. In case of failure to do so, the institute may impose the penalty as mentioned below and deduction will be made from amount payable towards supply of Purchase order value, except in force majeure (Act of God, War, Hostilities, Invasion, Act of Foreign enemies, Mobilisation, Requisition, Embargo, Rebellion, Revolution, Insurrection, Civil War, Acts of threat of Terrorism, Riots, Commotion, Strikes, Go slow, Lock Outs, Contamination by Radio Activity from any Nuclear Fuel etc.):

Supply	Penalty
Upto 30 days	Nil
30 - 45 days	2% of Pending Supplies Value
45 – 60 days	3% of Pending Supplies Value
Above 60 days	5% of Pending Supplies Value

OTHER IMPORTANT INSTRUCTIONS

1. The supplier shall also confirm Demonstration and Training to the person concerned at the user and Medical College & Associate Hospital Raigarh office if required at no extra cost.
2. Price quoted in bid shall be valid for **12 Month** from the date of award of quoted item it can be further extended to 6 months. No change in the price shall be allowed to any reason in the validity period.
3. If any articles or things supplied by the bidder have been partially or wholly used after supply and are subsequently found to be in bad order, unsound, inferior in quality or description or otherwise faulty or unfit for usage, then the contract price or prices of such articles or things.
4. **Samples submitted / demonstrated by eligible bidders will be evaluated by a technical committee. Only selected samples/models will be considered for price comparison and**

further process. The successful bidder has to supply items exact to the samples submitted / demonstrated. In case of the demonstration of item is to be done at bidder's site, all travel and accommodation of technical team will be arranged and borne by the bidder.

5. In case the Instrument/Equipment/item installed by the bidder not meets the specifications of quoted Instrument/Equipment/item, the **DEAN, Lt. Shri Lakhiram Agrawal Memorial Medical College, Raigarh** shall have all rights to cancel the Instrument/Equipment/item's purchase order, and the bidder shall be responsible to take back the installed Instrument/Equipment/item at his/her own cost.
6. The supplier has to ensure minimum bi-annual preventive maintenance of supplied items up to completion of warranty period at no extra cost.
7. In all the above conditions the decision of the **Lt. Shri Lakhiram Agrawal Memorial Medical College, Raigarh** Purchase Committee or any officer authorized by the committee shall be final and binding.
8. **DEAN, Lt. Shri Lakhiram Agrawal Memorial Govt. Medical College, Raigarh** will be the final authority for any changes in tender terms.



Dean

**Lt. Shri Lakhiram Agrawal Memorial
Medical College Raigarh (C.G.)**

PREQUALIFICATION CHECK LIST

S.No.	Documents to be Provided	Yes/No
01	UTR No. of the Payment of Tender Fees	
02	DD/Banker's Cheque for submission EMD/Copy of exemption certificate	
03	Bidder must have valid GST registration certification of firm/company	
04	Tenderer should have valid trade licence (Gumasta) issued by Municipal Authorities in case of others	
05	Should have average Annual turnover of Rs. 1.5 Crore during the last three years. (Annexure-IV) Startups recognized by DIPP & (MSME) can avail exemption from submission of Earnest Money Deposit by submitting the supporting documents	
06	The Bidder must submit latest GST return Certificate.	
07	The Bidder should have valid PAN of the applicant/firm.	
08	The firm should submit an Affidavit/Undertaking duly notarized that they have not abandoned, debarred & blacklisted of any work of State Government etc. during the last 5 years.	
09	List of past supplies with performance certificate from end users in Govt./Semi Govt./Public Sector departments at least one. (Startups recognized by DIPP & (MSME) can avail exemption from Experience criteria by submitting the supporting documents	
10	Affidavit/Undertaking that the firm has no vigilance case/CBI/FEMA case pending against supplier (Principal)	
11	Affidavit/Undertaking that the firm is not supplying the same item at the lower rate quoted in the tender to any govt. organization.	
12	Affidavit/Undertaking for Acceptance of all terms and conditions.	



TECHNICAL BID

(In Separate sealed cover-II super scribed "Technical Bid") Having read and accepted all terms and condition in the tender document we submit the details for supply of Medical Instrument/Instrument/Equipment as follows :-

S.No.	Documents to be provided	Yes/No
01	Name and serial number of Item, technical catalogue and literature of each quoted item.	
02	Quality assurance Certificate if any (ISI/FDA/UL/BS/ISO/IP/BP).	
03	Compliance statement with relation to specification and any deviation, if any.	
04	Name of manufacturer along with tender specific authorization letter for item quoted.	
05	Technical data sheet of the model quoted (required parameters highlighted by marker)	
06	CE/US-FDA Certificates indicating Quoted Model.	
07	Valid CPCB Clearance/AERB clearance or any other statutory certificate for Item (Model) quoted as necessary (Whether asked or not in bid document)	



On the letter pad of Chartered Accountant

This is to certify that the total turnover in the case of M/s..... having PAN is as under:

Financial Year/Period	Amount in Rupees (Figures)	Amount in Rupees (words)
2015-16		
2016-17		
2017-18		
Total		

Average= Total/3

It is further certified that the above mentioned amounts have been derived from the books of accounts presented before us for the above mentioned periods.

Chartered Accountants



AGREEMENT

This agreement is Rate Contract, made in this day of 2017 between **Late Shri Lakhiram Agrawal Memorial Medical College Raigarh** by **DEAN** at Bendrachuwa Raigarh of one part andrepresented by..... of the other part:

Whereas the purchaser has invited tenders for the supply of Medical Instrument/Instrument/Equipment vide tender no The supplier has submitted technical and Price Bids manually contained in the Tender Document. The Purchaser has finalized the tender in favour of the Supplier for the supply of items Specified in the Schedule attached hereto at the prices noted against each item therein for a total cost of purchase order placed by Dean, Late Shri Lakhiram Agrawal Memorial Medical College Raigarh (C.G.) as and when required on the terms and conditions set forth in the agreement.

NOW THIS AGREEMENT WITNESS AS FOLLOWS: -

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the tender Document referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement viz:
 - (a) All the document submitted by the tenderer as part of Technical Bid and Price Bid:
 - (b) The Schedule of Requirements:
 - (c) The Specification and other quality parameters:
 - (d) The clarification and amendments issued/received as part of the Tender Document
 - (e) The Conditions of contract /Tender terms & Conditions.
 - (g) All correspondence as part of tender during of after the date of agreement accepted by Tender Inviting Authority & Bidder.
3. In consideration of the payments to be made by the purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to supply items conforming in all respects with the provisions of the contract/tender purchase order.
4. The purchase hereby covenants to pay the supplier in consideration of the provision of the tender, the Contract price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.
5. The supplier will deposit with the purchaser an amount of @7.5% of indicative quantity value as mentioned in tender of tender before raising first PO. If total PO value exceed the existing amount, then difference amount will be deposited by supplier before issue of further PO on intimation of Late Shri Lakhiram Agrawal Memorial Medical College Raigarh in the form of BG/FDR/DD as security Deposit as specified in clause of the Conditions of Tender for due and faithful performance of the provisions of this Agreement.



Such Security Deposit made by the Supplier is liable to be forfeited by the purchase in the event of the Supplier failing duly and faithfully to perform any one or more or any part of any one of the provisions of tender. the payment for the supplier made by the supplier will be paid to him only after he has remitted the required amount of security Deposit.

In the event of any dispute arising out of the tender such dispute would be subject to the jurisdiction of the Civil court within the city of Raigarh only.

PARTICULARS OF ITEMS WHICH SHALL BE SUPPLIED PROVIDED BY THE SUPPLIER ARE:

S.No.	Name of item	Total Price per unit (Rs.)
01	02	03

This rate contract is valid for one year and may be extended for further six months, for which bidder is bidding to supply the goods at quoted price.

In Witness where of the parties here to have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed and Delivered by the

Said------(for the supplier)

(Signature, Name, Designation and Address with office seal)

In the presences of-----

1) (Signature, Name and Address of witness)

2) (Signature, Name and Address of witness)

*The agreement date is the date on which both parties sign this agreement.



